

GUAM COUNCIL ON THE ARTS AND HUMANITIES AGENCY
Regular Board Meeting
August 5, 2014

I. CALL TO ORDER

The Guam Council on the Arts and Humanities Agency's regular board meeting was called to order at 3:06 pm by Chairperson of the Board, Monica Guzman. Board members present were John Ibanez, Judy Flores, Donna Kloppenburg, Kristal Koga and Jenevieve Ooka. Also present were Dept. of Chamorro Affairs President Joseph Cameron, CAHA Staff, Program Coordinator IV Jacqueline Balbas and Administrative Officer Sherrie Barcinas.

II. REVIEW AND APPROVAL OF MINUTES DATED JUNE 3, 2014

Ms. Kloppenburg moved to approve the minutes of June 3, 2014 as written. Motion seconded by Ms. Flores.

UNANIMOUSLY APPROVED

III. PRESIDENT / CHAIRPERSON'S REPORT

President Joseph Cameron reported that the Guam Economic Development Authority (GEDA) Contractual Agreement between the artists for the Percent for the Arts Museum project had minor recommendations from Assistant Attorney General John Weisenberger that would clearly move any potential liabilities. Therefore, the agreement would once again go through the routing process once corrections have been made. A copy of the agreement would be made available to Ms. Balbas who in turn would provide the board a copy as well.

Chairperson Guzman then stated that the Memorandum of Agreement for the Guam Power Authority should also be reviewed by the Attorney General.

IV. OLD BUSINESS

A. Percent for the Arts

1. **GCEF** – Ms. Flores reported that the artists were requested to re-do their scope of work as the text wasn't completed at the time the initial scope of work was requested and that the Museum curators did not have a chance to provide their input. Ms. Flores and Ms. Balbas met with the artists this week to submit their revised proposal due on August 15, 2014. Mr. Barry Howard would then be on island around August 30, 2014 to speak with the artists on other issues regarding the Museum project. The project would then be back on track. President Cameron then reported that as stated in the newspaper by Inland Builders, the Museum is anticipated to open in May or June 2015. GEDA will be providing a presentation to Senator Rodriguez, Senator Muna-Barnes & Senator B.J. Cruz on an update of the Museum.
2. **GPA** – CAHA Staff Barcinas reported the artists selected were requested to submit their concepts and proposals by June 30, 2014. The committee then met several times to review the proposals and have made their selection but has yet to be finalized. Several artists submitted proposals for the CCU Conference room, however, they did not meet what was required. Therefore, another call out was given to the initial qualifying artists to submit specifically for this area with a deadline of July 29, 2014. The committee then met on August 4, 2014 to review those proposals and

is currently in the process of finalizing the numbers to include not only the purchase of the artworks, but the framing and installation costs that may not have been factored in the budget costs. The architect will be consulting with Henry Kleckner of Arts & Frames and other vendors with regards to framing and professional installation costs. The final selection of artists should be completed by next week. Chairperson Guzman then stated that because the program kicked in after the design phase, part of the % funding should go to the architect for overseeing the project. However, in future projects, CAHA would need to capture these projects from the beginning so we would not get caught up in the same situation. Ms. Barcinas stated that the project would be delayed a month with installation in December rather than November but Heidi of Guam Power Authority has stated that she will be willing to work with the artists. At this time, CAHA would need to provide the MOA to GPA and then work on the Artists Agreement.

3. **Okkodo High School** – Chairperson Guzman reported that this project was after the fact with a \$13million facility and 1% of that amount being \$132,000 was issued to CAHA. Of the \$132,000, Guam Education Financing Foundation designated \$54,000 for the art supplies of four (4) schools (Okkodo, Astumbo, Liguán & Adacao), \$20,000 to Rigalu Foundation for Wizard of Oz production, \$54,000 for Festival of Pacific Arts and \$1,300 for CAHA's administrative fee. An amount of \$20,000 had already been disbursed to Rigalu Foundation.
4. **Pending GIAA (Airport), GCC, GRMC (Medical City), Children's Library, UOG, GHURA**

GIAA (Airport) – Chairperson Guzman reported that she had spoke to GIAA this morning and are currently at the 30% architectural drawings and the architect is currently defining areas for art in the arrivals/departure areas. GIAA anticipates a bid in May 2015. Once the designs have been completed, CAHA could then move in on the % for the Arts program. The amount is anticipated to be over \$600k and as part of the MOA, Chairperson Guzman suggested the inclusion of de-installation of artworks which shall be communicated with the artists and to CAHA. This was part of a discussion on the art piece of Lewis Rifkowitz which was suggested that it be turned over to CAHA shall there be no use for it at the Airport.

GRMC (Medical City) – Chairperson Guzman reported that she met with staff of GRMC and that this is a \$1.3million project. GRMC discussed about utilizing \$600K on having an art competition, a design grill, a maintenance fee for their artwork and is looking at having digital images with 1200 pieces on plexi glass within the facility. The opening is anticipated in October or November 2014. In seeking artwork, Chairperson Guzman stated that canvas was not recommended in a hospital environment for sanitary reasons. In addition, GRMC would like to hold monthly art therapy workshops in which CAHA Staff Balbas is to provide a budget on the costs to have workshops at two (2) hour sessions and to purchase coloring books.

Chairperson Guzman reported that the administrative fee for this project is \$26k and felt that the board should consider placing the funds in a trust account with interest earned possibly going towards maintaining the art bank pieces or purchase art.

Children's Library – President Cameron reported that of the total of \$1.5million, \$500k was for furniture which is not part of the building cost, leaving the actual structure cost of \$1 million. The % for the arts will apply to the \$1 million of which is \$10k that would be set aside. A letter from Department of Chamorro Affairs will be forwarded to Sandra Stanley of the Guam Public Library System informing her of the amount of funds for the % program. Chairperson Guzman then added to say that

possibly having a children's art competition could be done while President Cameron also added having Saturday workshops.

Chairperson Guzman requested form Ms. Koga if she would be willing to take on the responsibility to Chair this project.

UOG / GHURA – According to CAHA Staff Balbas, letters have already been sent to UOG and GHURA. President Cameron then reported that he's been in communication with GHURA who would like to meet and would call in Chairperson Guzman once scheduled. GHURA has many projects, not only building homes but community centers in which the % program should apply to. President Cameron stated a meeting should be scheduled with Mike Duenas and staff.

B. New/Renewal of Board Members / Strategic Plan

Vice Chairperson Ibanez recommended Brandon Cruz of Bank of Guam as a replacement of initial request of Carolyn Sablan. Other board members then recommended Ernie Galito, Ralph Unpingco, Robert or Cynthia Sajnovsky.

C. Memorandum of Agreement for Gallery in Guam Museum

Tabled until further information is received. Discussion will be made during a working session.

V. NEW BUSINESS

A. Masters Nominations

CAHA Staff Balbas reported that a call out was made and a total of seven (7) nominations were received of which 4 were previous nominees while the remaining 3 were new nominations. Majority were in various mediums of carving along with body ornamentation, weaving, chant & dance. The nominations must be reviewed in order for an announcement to be made during "Arts & Humanities Month" in October. Vice Chairperson Ibanez recommended that all nominations go through a one time review process provided they all fell within the criteria established. The review process would include panel members representative of the various disciplines.

Vice Chair Ibanez questioned whether one could become a master of two different art forms. Chairperson Guzman as well as Ms. Flores felt one could as long as they've met all the requirements for that particular discipline. President Cameron further stated that adding the term "lifelong" could determine one becoming a master as it'll be a "lifelong" endeavor rather than something newly mastered.

Chairperson Guzman requested the review of master nominations to be scheduled on August 27, 2014 at 10:00am.

B. FY 2015 Grants

CAHA Staff Barcinas stated that the board members were notified via email on which panel(s) they would be chairing and to begin seeking their panel members. The two panels who have already scheduled their meeting thus far are Ms. Kloppenburg who will be heading the Performing Arts panel scheduled for August 7, 2014 and Ms. Flores of Special Projects scheduled for August 13, 2014.

The panel chairs were designated as follows:

Arts-in-Education: John Ibanez (Chair) & Kristal Koga (Vice Chair); Folk Arts: Michael Bevacqua; Media Arts: John Ibanez; Performing Arts: Donna Kloppenburg; Special Projects: Judy Flores; Underserved: Monica Guzman; and Visual: Jenevieve Sablan

There are a total number of 42 applications up for review. All panel meetings must be completed within the month of August 2014 as the recommendations from each panels would be heard during its next board meeting in September 2014 for final decision on the approval/disapproval of grant applications.

VI. BUDGET REPORTS

FESTPAC FY 2014

CAHA Staff Barcinas reported that the current balance in the account is \$138,534.13.

CAHA FY 2014

- **Revolving Account** - CAHA Staff Barcinas reported that the actual balance in the revolving account is \$377.54 with \$11,700 set aside for Louis Vuitton Masters Project, \$3,500 for FESTPAC Workshops, Interactive Activity at GMIF \$627.73, \$128.68 on Guam Preservation Trust Sponsorship for PREL Talk Story and \$112,000 from Okkodo High School % Program.

President Cameron questioned whether CAHA being the % for the Arts compliance agency would manage the portion of \$54k from the Okkodo High School % funds directed to Festival of Pacific Arts (FestPac) and not the FestPac Committee. Cameron further stated that any amount from the % of the Arts should not go into a general account but rather towards a particular project for the % for the arts that involves FestPac. Chairperson Guzman then stated that monies from the % for the Arts Program directed to FestPac should go towards programming.

Ms. Flores moved to make a motion that any monies that come from the % for the Arts should be spent by the CAHA Programming Committee for FestPac. Motion seconded by Ms. Kloppenburg.

UNANIMOUSLY APPROVED

- **Overall Budget** – The available funds as of this date is \$8,206.31. However, that amount will be utilized along with a request to release funds in reserve to cover indirect costs of 16.01% of salaries.

VII. 2016 FESTIVAL OF PACIFIC ARTS

A. 2016 Guam Delegation

Chairperson Guzman reported that the FestPac Task Force wanted to include mainland Chamorros and had a discussion with a potential volunteer that could assist in stateside communication. Ms. Thelma Hechanova has volunteered to communicate with off-island former Guam residents. Chairperson Guzman stated that with the board's approval she would move forward on informing Ms. Hechanova on taking on the task.

B. Coordinating Committee Update

Chairperson Guzman reported that there are fifteen (15) members on the Coordinating Committee and have not been able to have a quorum within the past three meetings. The

amount of money expected for FestPac is \$2 million from private sponsorships, \$5 million from the government and \$6 million from in-kind.

C. Programming Committee Meeting

Chairperson Guzman reported that a programming committee meeting was held on August 2, 2014. The average number of attendees at these meetings were between 40-50 members. One of the issues brought up was the spelling of "Chamorro" vs. "Chamoru". President Cameron stated that for the record as the President of Department of Chamorro Affairs and due to the committee's function under the government, the spelling shall remain as "Chamorro" per Public Law No. 25-69. Another issue, was on the venue for the visual artists. In addition, a decision has yet to be made on the venue for the festival which was narrowed down to two (2) venues of UOG/GCC/GW and Oka Point.

VIII. OTHER ANNOUNCEMENTS & DISCUSSIONS

President Cameron announced that the Department of Interior will be on-island for Guam Public Children Library ground breaking ceremony on August 6, 2014 at 2:00pm. In addition, announced that Johnathan Katz of the National Assembly of State Arts Agencies guided Cameron to the Wyoming Arts Council's website pertaining to the "laureates", in our case the "masters", showing such placement on CAHA's website which could be easily accessible. Dr. Bevacqua showed interest in chairing this project.

President Cameron mentioned that he would request from Congresswoman Bordallo's office for several copies of the masters book for distribution to the board members. In addition, Cameron would seek the digital files of the masters book to be used for the purpose of placing on the website.

Chairperson Guzman announced that a public hearing scheduled for August 11, 2014 will be held to provide additional funding to several non-profit organizations as well as CAHA from the Tourist Attraction Fund. A request of \$30,000 from CAHA was made to continue to conduct its workshops for FestPac. There is an anticipated amount of \$1.6 million from the Tourist Attraction Fund with \$1.2 million to be set aside for FestPac and the remaining balance to be distributed among eighteen(18) non-profit organizations.

President Cameron stated that during a teleconference with CAHA Staff Balbas and Lori Phillips of Pacific Resources for Education & Learning (PREL), Ms. Phillips stated that the National Endowment for the Arts could set aside funds for planning activities & training for the Festival of Pacific Arts. President Cameron added to say that should CAHA decide to take this opportunity that he would communicate with Ms. Phillips to consult with Andi Mathis of the National Endowment for the Arts if the opportunity is still available. The board suggested that Mr. Cameron move forward in communicating with Ms. Phillips.

Chairperson Guzman reported that a Technical Assistance Grant under the Department of Interior was submitted and had yet to receive a letter. Guzman then stated that she met up with Tony Babauta and had suggested that come October 1st and CAHA has not received a letter that we would write to the new secretary of the Department of Interior, Esther Kiaina, who would probably be on Guam in October or November 2014.

President Cameron announced the new Chair of the National Endowment of the Arts, Ms. Jane Chu. A letter of congratulations was sent to Ms. Chu.

Next board meeting scheduled for September 2, 2014 at 3:00pm.

IX. ADJOURNMENT

With no further discussion, Mr. Flores moved to adjourn the meeting at 4:27 pm. Motion seconded by Ms. Kloppenburg.

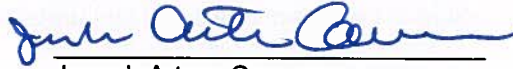
UNANIMOUSLY APPROVED

Minutes prepared by:



Sherrie A.D. Barcinas
Administrative Officer
Guam CAHA

Concurred by:



Joseph Artero-Cameron
President, Guam CAHA
Div. of Dept. of Chamorro Affairs

Attested to be true and correct by:



Monica Guzman
Chairperson
Guam CAHA Board of Directors